



APPLICATION FOR EMPLOYMENT - APPRENTICESHIP

All questions must be answered and the Declaration signed and dated, failure to do so will result in this application being null and void.

ENTRY QUALIFICATIONS – Actual or expected examination successes in English Language, Maths and Physics or another science, Metalwork or Craft Subject, preferably at GCSE with an absolute minimum Grade D or Scottish equivalent – SCE Grade 4.

Employed by: Performance Electrical Limited

Where did you first hear of this vacancy?

PERSONAL DETAILS (PLEASE PRINT CLEARLY)

| | |
|--------------------------------------|--|
| Surname | |
| First name(s) | |
| Full Address | |
| Telephone (home) | |
| Telephone (mobile) | |
| Date of Birth | |
| Age | |
| Full Names of: Parents / Guardian | |
| Name & Address of School | |
| N.I. Number | |

| | |
|---|--|
| Are you disabled? | Yes / No |
| If yes and you are registered, please give a brief description of your disability. | |
| Have you any medical history, allergies or illness which could affect you working in the construction industry? | Yes / No |
| Do you suffer from any defect in colour vision? | Yes / No |
| Have you had a colour blind test? | Yes / No – You will need to take one before offer of employment. |
| To your knowledge do you suffer from vertigo? | Yes / No |
| If yes to either of the above, please give a brief description: | |
| Do you hold a current driving licence? | Yes / No Please note any convictions. |
| Are you willing to travel within the UK? Do you have your own transport? | Yes / No |
| Are you in education / employment at the present time? | Please give full details |
| Qualifications / training | Please give details of any previous training / work experience undertaken if applicable if you have already left school: |
| What are your hobbies and interests? | |

QUALIFICATIONS / EDUCATION (PLEASE PRINT CLEARLY)

| Examination Level | Subject |
|-------------------|---------|
| | |
| | |
| | |

You are not compelled, but we would like you to complete the following questions which are necessary for us to comply with Government Policy in Non-Discrimination.

| | | |
|---|---|---------------------------------|
| 1 | White. <i>All White people, regardless of their Country of Birth.</i> | |
| 2 | Black. <i>African / Caribbean descent (Not White or Asian People Born in Africa or the West Indies).</i> | |
| 3 | Indian Sub-Continent Descent <i>People of Indian, Pakistani, Bangladeshi or Sri-Lankan descent, including those born elsewhere e.g. in Britain or Africa.</i> | |
| 4 | None of The above <i>People of, for example, Chinese, Vietnamese descent and people of mixed race</i> | |
| 5 | Prefer not to say. | |
| 6 | Male <input type="checkbox"/> | Female <input type="checkbox"/> |

Please ✓ the appropriate boxes. This information is not used in our selection decision.

| | |
|-------------|-------|
| Signature : | Date: |
|-------------|-------|

SUITABILITY FOR THIS POSITION

Please detail your suitability for this position in the space provided such as others skills, experience you possess.

JTL APPRENTICESHIP SCHEME

To finalise, we would advise that we use a training scheme called JTL. It is a requirement of the interview process that you undertake a general aptitude test beforehand or at least have one booked and you will need to telephone 0800 085 2308 and the JTL will book you in at the nearest test centre to your address and send you a mock exam paper.

If you have already taken the aptitude exam then please confirm when and if possible enclose a copy of your result letter.

Exam taken date:..... I have enclosed confirmation (tick)

DECLARATION

I agree the above information to the best of my knowledge is true and correct. If after employment is accepted, it is proved that information given was false, the result could be instant dismissal.

I also agree that the Company are at liberty to approach my past and present employers for references if they so desire.

In the event of employment being offered to me, I agree that my weekly wages will be paid to me by Credit Transfer.

I will observe all safety instructions issued to me by the Company to ensure the safety of myself and others.

Signature of Applicant:.....**Date:**.....

NOTE: PLEASE ASK YOUR SCHOOL TO COMPLETE PAGE 5 OVERLEAF OF THIS FORM AND RETURN IT DIRECT TO PERFORMANCE ELECTRICAL LIMITED OR ALTERNATIVELY IF YOU HAVE ALREADY TAKEN YOUR EXAMS PLEASE ENCLOSE A COPY OF YOUR RESULTS.

CONFIDENTIAL REPORT FROM SCHOOL

| | | | | | | | | | | |
|--------------------------|---------|-------|--|--|--|--|--|--|--|--|
| Pupil's Name: | | Form: | | | | | | | | |
| Anticipated EXAM RESULTS | | | | | | | | | | |
| Example: | | | | | | | | | | |
| Subject | ENGLISH | | | | | | | | | |
| Exam | GSCE | | | | | | | | | |
| Result | B | | | | | | | | | |
| Date | Dec. 91 | | | | | | | | | |

ASSESSMENT

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Numerical Assessment | |
|---------------------------------|-----------------------|---|---------------------------------|---|--------------------------------|---|-------------------------------|---|------------------------|----|----------------------|--|
| Quality of Work | Not acceptable | | Only just acceptable | | Up to req. standard | | Generally above average | | Outstanding | | e.g. 7 | |
| Speed of Work | Far too slow | | Slower than most | | Average | | Quick | | Very fast | | 6 | |
| Attitude to Work | Couldn't care less | | Interested only when encouraged | | Interested in the task in hand | | Shows interest in everything | | Extremely enthusiastic | | 8 | |
| Initiative | Always awaits orders | | Seldom acts on own initiative | | Uses some initiative | | Often acts on own initiative | | Highly resourceful | | 5 | |
| Reliability | Completely unreliable | | Less reliable than most | | Needs average supervision | | Usually dependable | | Very dependable | | 7 | |
| Conduct | Irresponsible | | Inclined to misbehave | | Satisfactory | | Good Self-Discipline | | Excellent | | 6 | |
| Relationship With Others | An outcast | | Tends to be a loner | | One of the crowd | | Can take the lead if required | | A born leader | | 8 | |
| Progress Overall | Unsatisfactory | | Slow | | Average | | Good | | Excellent | | 7 | |
| Future Potential | Unskilled Worker | | Semi-Skilled Worker | | Skilled Worker | | Supervisor | | Sky's the limit | | 5 | |

Any other comment about this pupil?

| | |
|------------|--------------|
| Signature: | Designation: |
| Print: | Date: |

Would you please return this form direct to:-
PERFORMANCE ELECTRICAL LIMITED, 123 RADCLIFFE ROAD, BURY BL9 9LD